

## Material Transfer Agreement (MTA) Questionnaire

**MSU Technologies  
Michigan State University  
325 East Grand River, Suite 350  
East Lansing, MI 48823**

Submit this completed, signed form to the MTA Coordinator for the preparation or review of an MTA  
(For incoming MTAs, please also send the MTA you received from the provider if you have one)  
(Submit by e-mail to [cdamta@msu.edu](mailto:cdamta@msu.edu) or by FAX to 517-432-3880)

**Incomplete Questionnaires may slow down the agreement review process**

If you have questions please contact the MTA Coordinator by e-mail at [cdamta@msu.edu](mailto:cdamta@msu.edu) or by phone at 517-355-2186.

Please indicate if this MTA for incoming or outgoing materials:  Incoming  Outgoing

<p><b>MSU Information:</b> Principal Investigator: Scott Winterstein</p> <p>Title: Professor Department: Fisheries and Wildlife Phone: 517-353-2022 E-mail Address: <a href="mailto:winterst@msu.edu">winterst@msu.edu</a></p> <p>Person initiating MTA Ben Luukkonen (if not PI) Title: Doctoral Research Assistant Phone: 517-230-3386</p> <p>E-mail Address: <a href="mailto:luukk3@msu.edu">luukk3@msu.edu</a></p>	<p><b>Other Institution/Company Name:</b> University of Texas El Paso Address (if available): 3120 SUN BOWL DR EL PASO TX 79902</p> <p>Name of Principal Investigator: Phillip Lavretsky Title: Assistant Professor Phone: 915-747-6424      E-mail Address: <a href="mailto:plavretsky@utep.edu">plavretsky@utep.edu</a></p> <p>Name of Administrative Contact: (if available) Title: Phone:                      E-mail Address:</p> <p>Additional Contact (if needed): Title: Phone:                      E-mail Address:</p>
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Please provide answers to the following questions. You may use additional sheets if you require more space for your answers.

<p><b>For Incoming Materials:</b></p> <ol style="list-style-type: none"> <li>1) Detailed description of the name and type of Material (include quantity if known):</li> <li>2) What is the intended use of the Material (research description)?</li> <li>3) Will any progeny or unmodified derivatives of the Material be produced (i.e., unmodified descendants from the Material, such as virus from virus, cell from cell, etc.)? <input type="checkbox"/> YES    <input type="checkbox"/> NO                      <input type="checkbox"/> UNSURE</li> <li>4) Will any modifications of the Material be created (new materials that contain any portion of the Material)? <input type="checkbox"/> YES    <input type="checkbox"/> NO                      <input type="checkbox"/> UNSURE</li> <li>5) Are you expecting or willing to receive confidential information with the materials? <input type="checkbox"/> YES    <input type="checkbox"/> NO</li> </ol>	<p><b>For Outgoing Materials:</b></p> <ol style="list-style-type: none"> <li>1) Detailed description of the name and type of Material (include quantity if known): 100 blood samples from wild mallard ducks</li> <li>2) Brief description of the reason for the transfer: Genetic analysis</li> </ol> <p>Do you wish to limit the use of the Material to this specific research area/purpose? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO      Additional information</p> <ol style="list-style-type: none"> <li>3) Was all the Material independently developed by you or under your direction at MSU? <input checked="" type="checkbox"/> YES                      <input type="checkbox"/> NO</li> </ol> <p>If the Material incorporates or, is derived from materials obtained from a third party please provide the third party information</p> <p>Was the third party material received under an MTA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
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<p>6) Do you intend to publish the findings?  <input type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>7) Are you willing to provide publications to the providing party prior to publication under terms of confidentiality?  <input type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>8) Are you willing to provide results of your research to the providing party?  <input type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>9) Will students be using the Material?  <input type="checkbox"/> YES   <input type="checkbox"/> NO          If "yes," will this work be part of a thesis?  <input type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>10) Have you received the Material already?  <input type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>11) Will the Material be used in conjunction with other Materials from other parties?  <input type="checkbox"/> YES   <input type="checkbox"/> NO          If "yes": What are the other materials and who provided them?           Were MTAs signed for these other Materials? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>12) Is the Material sold commercially?  <input type="checkbox"/> YES   <input type="checkbox"/> NO          If so, what would the amount of Material you are requesting cost?</p> <p>13) Is the Material available from another source?   <input type="checkbox"/> YES   <input type="checkbox"/> NO          If "yes," from whom?</p>	<p>Has the third party provided permission for this transfer of their material?  <input type="checkbox"/> YES   <input type="checkbox"/> NO          If yes, please provide.</p> <p>4) Do you require the recipient PI to share results back with you?   <input checked="" type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>5) Will you be providing confidential, unpublished information with the Materials that should be protected?   <input checked="" type="checkbox"/> YES   <input type="checkbox"/> NO</p> <p>6) Have you published on this Material?  <input type="checkbox"/> YES   <input checked="" type="checkbox"/> NO          If yes, please include citation:</p> <p>7) Do you require reimbursement for the cost to provide Materials?  <input checked="" type="checkbox"/> NO   <input type="checkbox"/> YES, please explain:   <input type="checkbox"/> Shipping only</p> <p>8) Is the recipient a sub awardee on the funded project?   <input type="checkbox"/> YES   <input checked="" type="checkbox"/> NO</p>
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**General Questions:**

1. Is the Material being used in research related to an MSU Invention Disclosure/Patent?
  - a.  YES    NO   If "yes," please indicate which invention/Patent
  - b. Is this related to your invention/patent with another institution? Additional information if necessary  
No
2. Is this an unfunded collaboration with the recipient?    YES    NO
3. Is the Material for a testing or service agreement?    YES    NO
4. Will this project or purchase that will be paid for through MSU Purchasing?    YES    NO
5. Do you have a conflict of interest in relation to this agreement?  
 For example, are you (or is any member of your family) an employee, owner, owner of stock, officer, or partner of the Other Institution/Company?    YES    NO

**Funding:** Please provide information about MSU's funding source for this research/project. This area cannot be left blank (Note: please include funding sources for those students and/or post-docs who will be working on the research.)

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- Federal or State Governmental Funding: Please provide the department(s) or agency(s) name and the applicable MSU account or application number: Michigan Department of Natural Resources Wildlife Division Grant Agreement: WLD2101
- MSU account number: RC112284
- Industrial sponsors: Please provide the sponsor(s) name(s) and the applicable account or grant number: NA
- Educational or nonprofit institution: Please provide the sponsor(s) name(s) and the applicable account or grant number: NA
  
- MSU funds are being used:  YES  NO Account Information: RC112284
- Sub-account: 2000
- Sub-object: 3034
  - Were the MSU funds provided by a third party?  YES  NO
    - If yes, please explain
- Other:
- Provide PD Number if app or account number are not available yet:
- Funding source used for the development of the Material (if different):

### Biological Materials:

1. What is the original source of the Material (i.e., human/animal/plant)? Animal
2. Is the Material hazardous?  YES  NO
3. Does the Material contain recombinant DNA?  YES  NO

### Human Materials: If the Material is of human origin please answer the following questions for Compliance purposes:

1. Is the Material of direct human origin?  YES  NO
2. Will the Materials:
  - be completely de-identified before shipping?  YES  NO
  - be de-identified, and coded?  YES  NO
  - include a Limited Data Set (LDS)?  YES  NO
  - contain Protected Health Information (PHI)?  YES  NO
  - contain Personally Identifiable Information (PII)?  YES  NO
3. Has MSU IRB been contacted?  YES  NO  
If yes, please the IRB approval/determination letter.
4. Does the Material contain human stem cells?  YES  NO  
Does the Material contains human embryonic stem cells or pluripotent stem cells?  
 YES  NO  
If yes, has the MSU Stem Cell Research Committee been contacted?  YES  NO
5. For outgoing Materials, does the informed consent form allow for this transfer?  YES  NO  
Please provide the informed consent template.

Feel free to add any additional information that you believe to be pertinent.

I am the Michigan State University faculty member authorized to oversee the transfer and use of the Materials named above.

Principal Investigator's Name: Scott Winterstein

Title: Professor

Principal Investigator's Signature: Scott R. Winterstein Date: 10/11/21

*Note: Without signature, this MTA questionnaire cannot be processed. E-mail from the Principal Investigator's email account will substitute for signature. Thank you for your cooperation in completing this Questionnaire.*